



## KNIGHTDALE FINANCE COMMITTEE MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

**September 6, 2016**

The Knightdale Finance Committee met at 6:00 p.m. in the Conference Room of Town Hall.

**PRESENT:** Mayor James Roberson, Mayor Pro Tem Mike Chalk, and Councilors Pete Mangum and Dustin Tripp

**ABSENT:** No one

**Staff Members Present:** Administrative Services Director Suzanne Yeatts; Finance Director Kim Kenny; and Interim Town Manager Hal Mason

Meeting called to order by Councilor Mangum at 6:00 p.m.

**ITEM I. APPROVAL OF MINUTES**  
August 17, 2016

**...Motion by Mayor Pro Tem Chalk to approve the minutes of August 17, 2016.**  
**Motion seconded by Councilor Mangum and carried unanimously.**

**ITEM II. OLD BUSINESS**

**A. CIP Review Process**

Councilor Mangum suggested that all CIP requests should go through the Planning and Engineering Committee prior to the Finance Committee's review.

Finance Director Kim Kenny reviewed sources of funding available.

**B. Updated Financial Reports**

Ms. Kenny and committee members reviewed the financial reports from June and August 2016.

**C. Attorney Fee Review**

Administrative Services Director Suzanne Yeatts reviewed the documents compiled by various staff members regarding attorney fees.

Council discussed developer billings by attorney to be reviewed by town staff on a routine basis and reviewed by the committee on at least a semi-annual basis.

Council noted the need to update the attorney contract annually and Mayor Roberson would meet with the current Town Attorney for further clarification.

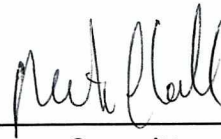
ITEM III. NEW BUSINESS

A. List of Large Contracts for Review

Staff was directed to bring contracts noted on list provided to committee going forward for review.

ITEM IV. ADJOURNMENT

Meeting adjourned at 6:45 p.m.



Committee Chairman



Finance Director